

Dear,

As previously communicated, you are required to complete [PROGRAM NAME] by [DUE DATE]. Please promptly fill out the questionnaire to avoid any delays in the due diligence review and onboarding process.

Please click on the link below to access our chat bot should you have any questions about the supplier onboarding process. If a service ticket is entered, please include the name of your company and the assessment you are trying to complete.

We appreciate your attention to this important requirement.

Kimberly-Clark suppliers can request assistance via our ChatBot Procuree, linked [here](#).

Click on the [LINK TO QUESTIONNAIRE] to access and complete the questionnaire.

Thank you,

Kimberly-Clark Third Party Risk Management