

Dear,

The [PROGRAM NAME] is now past due. The due date for this to be submitted was [DUE DATE]. Please fill out the questionnaire as soon as possible so as not to further delay the completion of the due diligence review process.

Please click on the link below to access our chat bot should you have any questions about the supplier onboarding process. If a service ticket is entered, please include the name of your company and the assessment you are trying to complete.

Click on the [LINK TO QUESTIONNAIRE] to access and complete the questionnaire.

Kimberly-Clark suppliers can request assistance via our ChatBot Procuree, linked [here](#).

Thank you,

Kimberly-Clark Third Party Risk Management Team